

WBAI FM RADIO
2012 LOCAL STATION BOARD ELECTIONS
Candidate Information Packet for Staff Members (Paid or Unpaid)

Candidates and those interested in the staff election of staff representatives to the WBAI Local Station Board (or LSB) will find the following documents in this package:

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Prospective candidates are **strongly** encouraged to register immediately with their contact information, and submit their “candidate statements” and questionnaire responses online at <http://elections.pacifica.org>

Your Cover Sheet with the signed Fair Campaign Provisions statement, and your petition signatures should be hand delivered or mailed to:
Theresa Graham WBAI Local Election Supervisor
120 Wall Street. 10th floor
New York, NY 10005.

All materials must be received by the Local Election Supervisor no later than 5PM on August 30, 2012. Please note that submissions that are incomplete will cause you to fail to qualify for the ballot. It is the candidate’s responsibility to ensure that her/his nomination materials are complete.

Prospective candidates must notify the Election Supervisor of their intent to file at the earliest possible point by registering online at <http://elections.pacifica.org> or calling 212-209-2976. The Local Election Supervisor will provide a nomination packet, and advise candidates of signature-gathering events that may be arranged during the nomination period.

To facilitate the gathering of petition signatures, note that you should submit a statement of up to 500 words immediately, online at <http://elections.pacifica.org> This will be posted on the WBAI election web site for other staff to browse, contact you with questions, or offer to sign your petition. This statement can later become your candidate statement if you run, or you may submit a revised statement for distribution with the ballots.

- The WBAI Election Supervisor can be reached at 212-209-2976
- or by e-mail at electionswbai@pacifica.org
- To find these documents on line, and for more information on the Station Board, visit the elections website at <http://elections.pacifica.org>

**CHECKLIST OF NOMINATION MATERIAL
CANDIDATES MUST SUBMIT ALL OF THE FOLLOWING, UNLESS IT IS MARKED
“OPTIONAL”**

- Completed Cover sheet including signed statement that you have read and understand the 2012 Pacifica Fair Campaign Provisions (postal mail or hand deliver to Local Election Supervisor).
- Nomination Petition with 5 Valid Signatures (postal mail or hand deliver to Local Election Supervisor).
- Candidate Statement of up to 500 words. This will be made available to voters online. (fill out online at <http://elections.pacifica.org>)
- Short Statement of up to 150 words. (optional) This will be mailed with the ballots to voters (fill out online at <http://elections.pacifica.org>)
- Candidate Questionnaire. (optional) This will be made available to voters online. (fill out online at <http://elections.pacifica.org>)

It is the responsibility of the Candidate to ensure that all required documents, and all required fields within the documents, are submitted properly by August 30, 2012, the deadline for nominations for this election. If you submit your documents early, and you have left out any required information, or have an invalid petition signature, the Local Election Supervisor may be able to contact you and ask you to remedy the problem. If you submit your documents at the last minute and they are incomplete, you can be certain that you will not be contacted, and that your nomination will simply be rejected.

Please submit complete nomination material online, and forms with signatures to:

Theresa Graham, Local Election Supervisor
WBAI
120 Wall Street, 10th Floor
New York, NY 10005

Please keep a copy of all materials you submit for your records.

LOCAL STATION BOARD ELECTIONS TIMELINE

- Nominations for candidates open August 1, 2012
- Nominations for candidates close August 30, 2012
- Deadline to become a voting member (Record Date) September 1, 2012
- Campaign period begins September 1, 2012
- Ballots mailed to eligible voters October 15, 2012
- Deadline for ballots returned by voters November 30, 2012
- New LSB members seated December 2012

OVERVIEW OF THE ELECTION OF THE WBAI STATION BOARD

Half of the 24 Local Station Board seats are up for election, for 3-year terms. There will be separate but parallel elections for nine Listener Delegates elected by Listener members, and three Staff Delegates elected by Staff members (paid and unpaid).

Voting will be conducted using the Single Transferable Vote method of proportional representation (STV). Votes will be able to rank as many candidates as they wish in the order of preference. Information about this voting method is available on the Pacifica website at www.pacifica.org and at the web site of FairVote: The Center for Voting and Democracy at www.fairvote.org

One function of the board is to see that the needs of the station and the community are being met, from programming to budgets. A second function is to report on and represent the station to the Pacifica National Governing Board through appointed representatives.

There are two ways to qualify to vote as a "Staff Member."

Paid Staff: non-management full or part-time paid staff on the payroll

Unpaid Volunteer Staff : according to the bylaws, to be eligible an individual must have volunteered "for said radio station at least 30 hours in the preceding 3 months [June 1, 2012 – Sept. 1, 2012], exclusive of fundraising marathon telephone room volunteer time. Said volunteer work shall be performed under the supervision of the Foundation radio station management and shall not include volunteer work on committees of a Local Station Board." The 30+ hours should be documented with the signature of the supervising member of the station management.

Nominations will be accepted through August 30, 2012. Candidates must be qualified voters and submit Nominating Petitions with 5 signatures of qualified staff voters in support of the candidate. From now until the close of the nomination period, the Election Supervisor and Election Committee may hold nomination events where candidates and staff can meet and sign petitions.

To facilitate the gathering of petition signatures, note that you should submit a statement of up to 500 words immediately, which will be posted on the station's election web site for staff to browse, contact you with questions, or offer to sign your petition. This statement can later become your candidate statement if you run, or you may submit a revised statement for distribution with the ballots.

We'll post candidate information on-line and after the nomination process is complete, host on-air candidate forums.

The Role of the LOCAL STATION BOARD (LSB)
(extracted from Pacifica Bylaws, Article 7)

The purpose of the LSB is make sure that the needs of the community being served by the station are being met. The LSB has the following powers, duties and responsibilities under the direction and supervision of the Pacifica Foundation's National Board (PNB):

- To review and approve that station's budget and make quarterly reports to the PNB
- To screen and select a pool of candidates for the position of General Manager from which the Executive Director shall hire, to prepare an annual written evaluation of the station's General Manager.
- Both the Executive Director and/or an LSB may initiate the process to fire a station General Manager.
- To screen and select a pool of candidates for the position of station Program Director from which the Executive Director shall hire, to prepare an annual written evaluation of the station's Program Director.
- To work with station management to ensure that station programming fulfills the purposes of the Foundation and is responsive to the diverse needs of the listeners (demographic) and communities (geographic) served by the station, and that station policies and procedures for making programming decisions and for program evaluation are working in a fair, collaborative and respectful manner to provide quality programming.
- To conduct "Town Hall" style meetings at least twice a year, for hearing listeners views, needs, concerns
- To assist in station fundraising activities.
- To actively reach out to underrepresented communities
- To perform community needs assessments, or see to it that separate "Community Advisory Committees" are formed to do so.
- To ensure that the station works diligently towards the goal of diversity in staffing at all levels and maintenance of a discrimination-free atmosphere in the workplace.
- To exercise all of its powers and duties with care, loyalty, diligence and sound business judgment consistent with the manner in which those terms are generally defined under applicable California law.

PACIFICA FOUNDATION'S MISSION STATEMENT

- (a) To establish a Foundation organized and operated exclusively for educational purposes no part of the net earnings of which inures to the benefit of any member of the Foundation.
- (b) To establish and operate for educational purposes, in such a manner that the facilities involved shall be as nearly self-sustaining as possible, one or more radio broadcasting stations licensed by the Federal Communications Commission and subject in their operation to the regulatory actions of the Commission under the Communications Act of 1934, As Amended.
- (c) In radio broadcasting operations to encourage and provide outlets for the creative skills and energies of the community; to conduct classes and workshops in the writing and producing of drama; to establish awards and scholarships for creative writing; to offer performance facilities to amateur instrumentalists, choral groups, orchestral groups and music students; and to promote and aid other creative activities which will serve the cultural welfare of the community.
- (d) In radio broadcasting operations to engage in any activity that shall contribute to a lasting understanding between nations and between the individual of all nations, races, creeds and colors; to gather and disseminate information on the causes of conflict between any and all such groups; and through any and all means compatible with the purposes of this corporation to promote the study of political and economic problems and of the causes of religious, philosophical and racial antagonisms.
- (e) In radio broadcasting operations to promote the full distribution of public information; to obtain access to sources of news not commonly brought together in the same medium; and to employ such varied sources in the public presentation of accurate, objective, comprehensive news on all matters vitally affecting the community.

WBAI STAFF DELEGATE NOMINATION COVER SHEET

Check one: I am ___ Paid Staff ___ Unpaid Staff

Printed Name _____

Mailing Address _____

City / State / Zip _____

Your name exactly as you wish it to appear on the ballot. (no titles, degrees, etc. whether earned or honorary)

Preferred phone _____ best times ___ daytime ___ evening

Other phone _____ best times ___ daytime ___ evening

Email _____

Complete contact information is REQUIRED. If we are unable to contact you, you will not appear on the ballot.

I am an eligible Staff Member in good standing. I am 16 years of age or older. I do not hold an elected or appointed public office at any level of government, nor am I a candidate for such office (this does not include the civil service). I have read and understand the 2012 Pacifica fair campaign provisions. (included in this packet)

X _____

Date _____

The following demographic information is requested to help pursue Pacifica's diversity goals, but is not required:

What is your gender? _____

What is your race or ethnicity? _____

What is your sexuality? _____

Do you have any physical Disabilities? _____

This must be received by Local Election Supervisor no later than Aug. 30, 2012

CANDIDATE STATEMENTS

You may submit two statements: a candidate statement of up to 500 words, which will be made available to every voter online; and a shorter statement of up to 150 words, which will be mailed with the ballots to every voter. **You are required to submit a candidate statement in order to be placed on the ballot. Candidates who do not submit a statement will be disqualified. If you do not submit a short statement, the first 150 words of your longer statement will be included with the ballot mailing.**

(Note that your statement can be posted before you are officially nominated to facilitate listeners' ability to find candidates whose petitions they want to sign.)

In drafting your statement, **you must begin with your name**, try to include your main theme or qualification you want to stress in your opening paragraph, as this is all many voters may read. As part of your 500 word maximum, at the end of your statement you may also list the names of up to 5 of your petition nominators if you wish. (Note: this may not be staff, since they are not allowed to nominate -- sign petitions for -- Listener candidates).

You should submit your statements immediately to facilitate gathering nominating signatures, **but the final version of your candidate statements must be entered online at <http://elections.pacifica.org> or received by the Election Supervisor no later that August 30, 2012.** If possible an electronic version should be submitted to avoid the need to retype it (with the potential typos).

WBAI CANDIDATE QUESTIONNAIRE

Candidates are encouraged to answer the following questions online if possible at <http://elections.pacifica.org> Please keep your answers as brief as possible. The online form limits each response to 1000 characters (approx. 150 words). You may find yourself repeating themes in your candidate statement. That's fine. The questionnaire format helps voters compare candidates.

1. In what ways is WBAI moving in a positive direction, that you would want to continue or perhaps improve?
2. In what ways is WBAI moving in a negative direction, that you would want to stop or change? What changes would you work for?
3. What key experience, connections, skills or traits would you bring to the Local Station Board to advance the station's mission?
4. What ideas do you have for helping the station and the Pacifica Foundation meet the financial challenges currently being faced?

2012 FAIR CAMPAIGN PROVISIONS

The bylaws require every candidate and staff member (paid and unpaid) to sign the statement that they have read and understand these fair campaign provisions. Candidates must submit signed statements to the Election Supervisor no later than August 30, 2012.

The goal of these provisions is to ensure fair elections. Their purpose is to prevent staff, who have access to station resources, from having undue influence on listener elections.

2012 FAIR CAMPAIGN PROVISIONS for the Pacifica Foundation's Delegate Elections (Revised July 18, 2012 by NES)

There are two types of Fair Campaign Provisions: those mandated by the Bylaws, and those proposed by the National Election Supervisor and adopted by the management of the Foundation and the radio station as a matter of policy.

Fair Campaign Provisions mandated by the Bylaws: (edited and numbered for clarity)

1. No Foundation or radio station management or staff (paid or unpaid) may use or permit the use of radio station air time to endorse, campaign or recommend in favor of, or against any candidates for election as a Listener-Sponsor Delegate, nor may air time be made available to some Listener-Sponsor Delegate candidates but not to others.
2. All candidates for election as a Listener-Sponsor Delegate shall be given equal opportunity for equal air time, which air time shall include time for a statement by the candidate and a question and answer period with call in listeners.
3. No foundation or radio station management or staff (paid or unpaid) may give any on-air endorsements to any candidates for Listener-Sponsor Delegate.
4. The Board of Directors may not, nor may the LSB, nor any committee of the Board or of an LSB, as a body, endorse any candidates for election as a Delegate. However, an individual Director or Delegate who is a Member in good standing may endorse or nominate candidates in his/her individual capacity.
5. In the event of any violation of these provisions for fair campaigning, the local Elections Supervisor and the National Elections Supervisor shall determine, in good faith and at their sole discretion, an appropriate remedy, up to and including disqualification of the candidates and/or suspension from the air of the offending staff persons (paid or unpaid) for the remainder of the elections period.
6. All candidate, programmers and staff members (paid or unpaid) shall sign a statement certifying that they have read and understood these fair campaign provisions.

Additional Fair Campaign Provisions proposed by the National Election Supervisor and adopted by the Foundation Executive Director and station General Managers.

7. Internet endorsements (meaning for or against any named candidate): All staff and management that maintain a website with station logos, call letters and/or references to station programs are subject to, and shall be bound by these rules:
 - a) Endorsements of candidates or prospective candidates on any official Pacifica web sites are not permitted, either explicitly or via hyperlink to another web-page.
 - b) Endorsements of candidates or prospective candidates on any websites hyperlinked from

official station web sites are not permitted.

- c) Any website not linked from an official web site, which any station or Foundation staff or management maintain or contribute to, bearing the logo, names or partial names of an official Pacifica website but which is, in fact, independent of any Pacifica station, can endorse candidates but must include the following disclaimer (point d. below) prominently, on any page that mentions a listener candidate, in order to make clear that the website is not an official Pacifica website.
 - d) Disclaimer to be used on any website bearing the names or partial names of an official Pacifica website but independent of any Pacifica station. "DISCLAIMER: This is not an official Pacifica Foundation website nor an official website of any of the five Pacifica Radio Stations (WBAI Radio, WBAI Radio, KPFT Radio, WBAI Radio, WPFW Radio). Opinions and facts alleged on this site belong to the author(s) of the website only and should NOT be assumed to be true or to reflect the editorial stance or policy of the Pacifica Foundation, or any of the five Pacifica Radio Stations (WBAI Radio, WBAI Radio, KPFT Radio, WBAI Radio, WPFW Radio), or the opinions of its management, Pacifica National Board, station staff or other listener members."
 - e) Endorsement emails (web-based & list serve) are permitted only if the email addresses were not gathered by the use of any station resources or web sites.
8. Station Resources: No station resources, including, but not limited to staff services, equipment, and meeting space may be provided unequally to some candidates but not others.
9. When Fair Campaign Provisions Begin:
- a) A listener member will be deemed a candidate, and thus subject to the fair campaign provisions, once the individual has requested a nomination packet from the Local Election Supervisor. The Local Election Supervisor will provide to the General Manager, and post on the elections web site, a list of all Listener-Sponsor Delegate Candidates. Staff will be expected to check this list before scheduling any guests, or participating in a call-in show, etc. in order to assure compliance with the fair campaign provisions.
 - b) For all Foundation and station staff and management, the Fair Campaign Provisions commence on August 1, 2012 with the opening of the nomination period, and apply to both active candidates and prospective candidates described in section 9 a. above.
10. Listener-organized meeting announcements: Any listeners may organize community meetings to bring together listeners and prospective candidates for the purpose of learning about prospective candidates and collecting petition signatures. Any such events may be announced on-air provided they have been approved by the Local Election Supervisor, are open to any listener, are in a handicap-accessible location, do not endorse any candidates, and do not raise money for any candidates, or promote events to raise money for any candidates.
11. The Foundation and stations will not allow the expression of libelous or slanderous statements about candidates through any of its resources, whether on-air, web sites, or otherwise.
12. The Foundation and stations will not allow the expression of potentially libelous or slanderous statements about candidates through any of its resources, whether on-air, web sites, or otherwise.
13. Candidates are not permitted to call in to shows even if they do not use their names, since not all candidates can be included in a call-in show.

